

MINUTES
SCARLET Foundation Board Meeting

Date: Wednesday, **September 2, 2020 – 7PM**

Location: Via Zoom, link is

<https://us02web.zoom.us/j/83542970819?pwd=VWtOL2Vtc1NRWDY0OG9NN2RITmgzUT09>

Meeting ID: 835 4297 0819

Password: 2gE9gc

1. OPENING ITEMS:

1.1 Meeting Called to Order: 7:06PM

1.2 Record Board Attendance: Kenchy, Andrea, Nicole, Maegan, Anita, Brittany

2. APPROVAL OF AGENDA:

2.1. Meeting Agenda – Motion: Kenchy, Second: Andrea, Approved

3. GUEST COMMENTS:

3.1. Introduction of Guests - None

3.2. Guest Comments - None

4. REPORTS TO THE BOARD AND DISCUSSION:

4.1. President - Kenchy Ragsdale / Nicole Miller

- Parent University – Kirsten Caplan from SCVi assisting
 - Would like to start these up this year
 - Working with materials from last year
 - Scarlet promote and organize, content to be approved by iLEAD/SCVi (most likely)
 - Leadership supports idea
 - First one: How can parents support their kids during distance learning. iLEAD Maker Team has an idea and video
 - Academic piece: Time management, etc
 - Social, emotional component
 - How can Parent University best serve mission of SCVi?
 - Other ideas: Seven Habits, Love & Logic, PBL, IEP with distance learning

4.2. Budget & Planning – Anita Kornick

- Treasurer Report: Report distributed

- Give Box – Direct donations (linked to website), reduced service and processing fees. Use for Annual Giving.
- Jesse will assist with filing taxes (\$800)

4.3. Fundraising – Need Board Member

- Fundraising Report
- Asked Jasmyn to help with restaurant nights. Set up a couple, finalizing: Panda Express 9-16; Panera 10-21; Toppers - \$400 minimum; Krispy Kreme. Promote on social media.
- Set up pizza night for grade levels
- Community Partner with Westfield Mall – having an event and guests select cause to support. Proceeds go to organizations. Nicole applied for Scarlet.
- Ameci Fundraiser – \$125 raised, open to more restaurant nights

4.4. Programs – Amber Caul / Maegan Pearson

- Programs Update
- Shade Structure (SPF) Campaign Update: Got final permit, can move forward with ordering materials

4.5. Communications – Andrea Shields

- Communications Update
 - Emails plotted out for school year
 - Need information for emails
 - Next week: Fundraising (Restaurant nights), Parent University, Open Board Positions. Include link to Gift Box for donations.
- Send out reminder on day of restaurant fundraisers
- Have Scarlet calendar: meetings, Parent University, Restaurant Nights
- First ask for Annual Giving at the end of the month - \$300 per family
- November: focus on fundraising

4.6. CTE Advisory Board – Brittany Applen

- CTE Update
- Brittany reached out to Board, corresponded with Nicole Padovich
- Requested Final budget and breakdown, requested meeting in the next month
- Invite Nicole Padovich and Nessa Roffredo to Scarlet Meetings
- Scarlet report to SCVi Board

5. BOARD ACTION ITEMS:

5.1. Consent Item(s) - None

5.2. Additional Action Items - None

6. CLOSING ITEMS:

6.1. Next Meeting Date: October 7, 2020, 7PM

6.2 Adjourn Meeting: 8:21PM